



**Immanuel United Church of Christ
118 Oak Street, Neenah, WI 54956**

IUCC Facilities Usage Form

Name: _____ Church member in good standing _____ Yes

Address: _____

Phone: _____ Email: _____

Requested date: _____

What area would you like to use:

Details of activities:

Date and time to use: _____

Person responsible to open, lock and clean up: _____

ALL REQUESTS HAVE TO BE APPROVED BY COUNCIL

I agree to clean up after usage, repair any damage or pay repair the/ replacement/cleaning cost. I hereby hold IUCC harmless for any liabilities that may arise from the use of the property contents/ materials within.

Signed: _____
A user fee of \$ _____ if applicable must be paid prior to date of use.

Council Approval: _____
Date _____

Signature: _____
Council President